

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Change Order Request to Purchase Order No. 54543 (Staff recommends approval).
REQUESTED ACTION: Approve change to increase total by \$24,775.22

☐ Work Session (Report Only) **DATE OF MEETING:** 1/11/11
☒ Regular Meeting ☐ Special Meeting

CONTRACT: ☒ N/A Vendor/Entity: _____
Effective Date: _____ Termination Date: _____
Managing Division / Dept: Financial Services

BUDGET IMPACT: \$24,775.22
☐ Annual **FUNDING SOURCE:** County Transportation Trust Fund
☐ Capital **EXPENDITURE ACCOUNT:** 103-340-541-4600
☐ N/A

HISTORY/FACTS/ISSUES:

Purchase Order #54543 (Guardian Fueling Technologies) increase request by \$24,775.22 for the following:

- Changed site conditions that revealed damage and soil contamination at pumps 7/8 in addition to pumps 5/6.
 - Saw cut, remove, and replace 12' X 30' area of concrete including removing, replacing, and painting island forms.
 - Remove and re-install the Fuel Master Unit
 - Cut all conduits and wiring to Fuel Master and install new conduits and re-pull new wire to Fuel Master Unit.
 - Excavate 12' X 30' area of contaminated soil, approximately 200 tons, directed by AET.
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Exhibit A CHANGE ORDER REQUEST FORM



PO Number 54543
 Vendor Guardian Fueling Technologies
 PO Amount \$21,298.36
 Net Change Amount (-/+) +\$24,775.22

PLEASE CHANGE THE FOLLOWING ITEMS

Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code

PLEASE ADD THE FOLLOWING ITEMS

Item	Account	Description	Quantity	Unit Price	Amount
Labor	103-340-541-4600	Two men for 3 days (includes truck, fuel)			\$ 5,575.00
Parts/Materials	103-340-541-4600	Island forms, concrete, rebar, paint, sheeting			\$ 3,106.00
Equipment	103-340-541-4600	Backhoe, compactor, walk behind saw			\$ 643.57
Subcontractor	103-340-541-4600	Electricians and concrete finishers			\$ 3,830.00
Freight	103-340-541-4600	Island Forms			\$ 125.65
NTE	103-340-541-4600	Removal of contaminated soil			\$11,800.00
Credit	103-340-541-4600	Owner loader and operator (credit)			-\$ 305.00

Cancel Entire Purchase Order ☐

Original Requestor's Signature

Cancel Item Numbers

Reason/Justification/Special Instructions:

Changed site conditions revealed damage and soil contamination at pumps 7/8 in addition to pumps 5/6
 Saw cut, remove and replace 12'x30' area of concrete including removing and replacing island forms, and paint island forms
 Remove and re-install the FuelMaster unit
 Cut all conduits and wiring to FuelMaster and install new conduits and re-pull new wire to FuelMaster unit
 Excavate 12'x30' area of contaminated soil, approximately 200 tons, direct by AET

Signature/Approvals

Department Head

Date

Division Director

Date

Financial Services Dept.

Date

Asst. County Administrator

Date

PURCHASE ORDER

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

BOARD OF SUMTER COUNTY COMMISSIONERS

54543

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

BUSHNELL, FLORIDA 33513-9402

TO

Guardian Fueling Technologies
P O Box 58120
Jacksonville, FL 32241-8120

DATE 11/4/10

DEPT. Road and Bridge

BY

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
103-40-541-4600	(AT)	1	FY 2010-2011 Fuel Facility Repairs THREE QUOTES ARE NOT OBTAINABLE DUE TO LACK OF VENDOR RESPONSE	\$21,298.36	\$21,298.36
TERMS:				TOTAL	\$21,298.36

BOARD OF SUMTER COUNTY COMMISSIONERS

DELIVER TO:

AUTHORIZED BY:

**NOTE: ONLY ORIGINAL INVOICES
WILL BE CONSIDERED FOR PAYMENT**

DISTRIBUTION:

BLUE COPY - TO BOARD OF COUNTY COMMISSIONERS
WHITE COPY - TO VENDOR
CANARY COPY - TO DEPARTMENT HEAD
GREEN COPY - TO BOARD OF COUNTY COMMISSIONERS

THIS IS TO CERTIFY THAT THE ABOVE GOODS WERE RECEIVED AND THAT THEY WERE OF
THE QUANTITY AND QUALITY ORDERED AND PAYMENT FOR SAME IS HEREBY APPROVED.

BY: DATE:

OFFICER OR DEPT. HEAD

1. MAIL INVOICE TO BOARD OF COUNTY COMMISSIONERS
2. PLEASE SHOW OUR PURCHASE ORDER NUMBER ON ALL INVOICES
3. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE
4. THE COUNTY OF SUMTER IS EXEMPT FROM STATE SALES AND USE TAX AND FEDERAL EXCISE TAXES. STATE SALES AND USE TAX CERTIFICATE NUMBER 85-8012622366C-3.